



CLINICAL AND CARE GOVERNANCE COMMITTEE

ABERDEEN, 6 April 2021. Minute of Meeting of the CLINICAL AND CARE GOVERNANCE COMMITTEE. Present:- Councillor Lesley Dunbar Chairperson; and Kim Cruttenden, Councillor Sarah Duncan and Alan Gray.

In attendance: Daniela Brawley, Graham Gauld, Caroline Howarth, Sarah Gibbon, Calum Leask, Alison MacLeod, Sandra MacLeod, Brenda Massie, Mark Masson, Malcolm Metcalfe, Grace Milne, Fiona Mitchelhill, Lynn Morrison, Duncan Sage, Emma Virasami, Julie Warrender, Claire Wilson and Carol Wright

Please note that if any changes are made to this minute at the point of approval, these will be outlined in the subsequent minute and this document will not be retrospectively altered.

WELCOME AND APOLOGIES

1. The Chairperson welcomed everyone to the meeting.

Apologies for absence were intimated on behalf of Graeme Simpson.

TERMS OF REFERENCE - AGREED BY IJB ON 23 MARCH 2021

2. The Committee had before it their updated Terms of Reference which was approved by the IJB on 23 March 2021, following the review of the Scheme of Governance.

The Committee heard the Clerk advise that in relation to section 3 (3) of the Terms of Reference document, the Chair shall now be appointed by the IJB for a period not exceeding three years.

The Committee resolved:-

- (i) to note that the Council appointed Chair shall now continue in that position until 26 March 2022, following which the Committee will be chaired by a non-office bearing voting member of the IJB from NHS Grampian; and
- (ii) to otherwise note the updated Terms of Reference for the Committee.

DECLARATIONS OF INTEREST

3. There were no declarations of interest intimated.

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MINUTE OF PREVIOUS MEETING OF 12 JANUARY 2021, FOR APPROVAL

4. The Committee had before it the minute of its previous meeting of 12 January 2021, for approval.

The Clerk advised that that in relation to article 6 regarding the IT concerns within Mental Health Services, a Service Update had been circulated to members on 31 March 2021.

The Committee resolved:-

- (i) to approve the minute; and
- (ii) to note that Grace Milne will arrange to obtain and circulate further details regarding the IT equipment issues, specifically on the number of devices provided in 2020, budget details and a timeline for completing the delivery of the remaining devices.

BUSINESS PLANNER AS AT 30 MARCH 2021

5. The Committee had before it their Business Planner for consideration.

The Clerk highlighted the key information from the planner, making reference to the following:-

- (1) Primary Care and Digital Service;
- (2) Impact of the Investigation into Deaths in Care Homes; and
- (3) Sustainability of General Practices.

The Committee resolved:-

- (i) to note that the Sustainability of General Practices report will now be submitted in September 2021; and
- (ii) to otherwise note the information contained within the planner.

CCG GROUP MONITORING REPORT - HSCP.21.029

6. The Committee had before it a report by Graham Gauld, Chair of the CCG Group which provided data, information and assurance that operational activities were being delivered and monitored effectively and that patients, staff and the public were being kept safe whilst receiving high quality service from ACHSCP (Aberdeen City Health and Social Care Partnership) during the Covid-19 pandemic.

The report recommended:-

that the Committee note the contents of this report.

Graham Gauld provided an overview of the report emphasising the staff challenges as a result of the vaccination redeployment. He also provided details in relation to (1) the extension of financial support from the Government for NHS Dental Practices; (2) the

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Specialist Older Adult Rehabilitation Services; (3) the Covid-19 Vaccination roll-out programme and decreased supply issues; and (4) the Orange Award.

Sandra MacLeod made reference to the Covid-19 Vaccination Programme advising that although there had been a high percentage of uptake, there had been a lower level of delivery of vaccinations at TECA compared to other areas in Scotland, including Aberdeenshire and Moray. She suggested that the Vaccination Programme Board should investigate the concerns and provide assurance to the Committee by way of a report to be presented in due course.

Councillor Duncan sought further details in relation to the data pertaining to ACHSCP Complaints 2020 and Adult Social Care Unmet Need.

The Committee received a presentation from Daniela Brawley in relation to Sexual Health Service provision, which included details on Operation Rainbow, Operation Snowdrop, the challenges and risks faced by the service and the action being taken to mitigate these challenges. Daniela also provided details on staffing shortages and the reduction of Government funding, which will likely impact on the service, particularly as service demand was predicted to increase due to the backlog resulting from the pandemic.

In response to a question relating to the challenges and risks associated with the Sexual Health Service, Alan Gray advised that formal proposals, including any requests for funding could be submitted to and considered by the Executive Programme Board and then via the IJB process if appropriate.

The Committee resolved:-

- (i) to approve the report recommendation;
- (ii) to note the concerns in relation to the lower level delivery of vaccinations at TECA and to consider whether further assurance or escalation to the IJB is required at 4.1 on the agenda (article 12 of this minute refers);
- (iii) to note that Grace Milne would circulate further information in relation to complaints, specifically on the numbers which had been upheld and the outcome; and
- (iv) to note that Claire Wilson will provide further details in a report relating to Adult Social Care unmet need, specifically the work undertaken in the past year on referrals and assessment.

ROSEWELL HOUSE - ASSURANCE AND GOVERNANCE PROCEDURES - HSCP.21.026

7. With reference to article 4 of the minute of the previous meeting of 12 January 2021, the Committee had before it a report by Sarah Gibbon, Programme Manager which provided assurance on the interim model of service delivery at Rosewell House, as endorsed by the Integration Joint Board on 27 January 2021.

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The report recommended:-

that the Committee note the content of the report.

The Committee heard Sarah Gibbon outline the key information from the report, including details relating to admissions and discharge; interim legal, financial and service arrangements between organisations (NHS Grampian, Bon Accord Care and Aberdeen City Council); Datix Risk and feedback; Step Up and Step Down Care; and the key findings of the evaluation of the Interim Model and Arrangements which outlined the following four key recommendations:-

- (1) Redefining clearer criteria of care for admission to Rosewell House;
- (2) Ongoing monitoring of split between step-up and step-down admissions to Rosewell House;
- (3) Development of comprehensive organisational development plan to promote 'Team Rosewell' ethos; and
- (4) Develop communications with community-facing services who are eligible to refer into Rosewell House and to connect individuals with resources in the community pre-discharge.

Sarah Gibbon, Julie Warrender and Sandra MacLeod responded to questions from members, specifically in relation to the inspection and audit of the facility including the 7-day supervision of general assistants and mandatory training relating to Healthcare Associated Infections; the Frailty Pathway Programme and Step Up and Step Down Care.

The Committee resolved:-

to approve the report recommendation.

INSPECTION OF JUSTICE SOCIAL WORK SERVICE - HSCP.21.023

8. The Committee had before it a report by Kevin Toshney, Planning and Development Manager which highlighted the recent publication by the Care Inspectorate of its inspection report in relation to the partnership's Justice Social Work Service.

The report recommended:-

that the Committee note the contents of the report and the published inspection report.

Claire Wilson provided an overview of the report advising that the Care Inspectorate published its report of the inspection on 23 February 2021, against selected quality indicators with a particular focus on Community Payback Orders, the outcomes of which were very positive.

She explained that the Care Inspectorate had identified the following areas of improvement for the service to progress and complete:-

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- to enable robust oversight and increased ability to demonstrate outcomes and impact, senior officers should ensure that the justice service delivery plan and performance management framework are agreed and implemented and associated reporting cycles established; and
- to ensure the effective delivery of key processes, senior managers should further strengthen quality assurance mechanisms to support the consistent, confident and timely application of risk assessment and case planning processes, particularly those relating to risk of serious harm.

She intimated that the service required to submit an action plan by 6 April 2021, showing how it would address the above areas for improvement.

The Committee resolved:-

to approve the report recommendation.

COVID-19 RESPONSE IN CARE HOMES: UPDATE - HSCP.21.027

9. With reference to article 8 of the minute of meeting of 24 November 2020, the Committee had before it a report by Emma Virasami, Service Manager, Older People and Physical Disability Care Management which provided an update on the situational awareness and assurance regarding ongoing oversight arrangements in relation to care homes in the city.

The report recommended:-

that the Committee note the contents of the report.

Emma Virasami highlighted the key information from the report, providing details in relation to:-

- (a) the the current position following the outbreak of Covid-19 in Summerhill Care Home;
- (b) the Turas Safety Huddle Tool, which had ensured close monitoring and swift response by the partnership to outbreaks and captured essential data on infection rates, as well as vaccinations, visiting arrangements, and staff testing;
- (c) the RAG status agreed to inform robust decision-making relating to any required response measures, which had included the deployment of partnership staff to provide onsite support to care homes when necessary;
- (d) the reinstatement of visiting indoors arrangements; and
- (e) the review of care home placements.

Emma Virasami and Claire Wilson responded to questions from members, specifically in relation to the ongoing and future oversight and scrutiny of care homes, which will have a wrap-around multi-disciplinary Grampian wide approach.

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Claire Wilson intimated that the Scottish Government had requested a holistic review of care need for every individual by June 2021 which would require a significant amount of work.

The Committee resolved:-

to approve the report recommendation.

OPERATION HOME FIRST - EVALUATION PROGRESS REPORT - HSCP.21.032

10. The Committee had before it a report by Dr Calum Leask, Lead for Research and Evaluation, which provided a progress update on the evaluation of Aberdeen City Priorities relating to Operation Home First (OHF).

The report recommended:-

that the Committee note the information provided in the report.

Calum Leask (a) advised that OHF was the collective priorities of the three North-East Health & Social Care Partnerships in collaboration with the Acute sector of NHS Grampian; (b) made reference to the three aims of OHF, which were:-

- to maintain people safely at home;
- to avoid unnecessary hospital attendance or admission; and
- to support early discharge back home after essential specialist care;

(c) indicated that an Evaluation Working Group comprising membership from NHS Grampian, the HSCPs and Public Health Scotland was commissioned in October 2020, to evidence the OHF portfolio overall and to help achieve its three aims; and (d) described the Performance Dashboard Development Flow which outlined the robust process and approach that the working group took across the priority areas.

Calum Leask and Duncan Sage responded to questions from members in relation to the identification of any data collection blind spots and staff awareness of the project.

The Committee resolved:-

- (i) to approve the report recommendation; and
- (ii) to thank Calum Leask and Duncan Sage for their comprehensive report.

ITEMS WHERE FURTHER ASSURANCE IS REQUIRED

11. The Committee did not have any items where further assurance was required.

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ITEMS WHERE ESCALATION IS REQUIRED TO THE IJB

12. The Committee considered whether there were any items where escalation to the IJB was required.

The Committee resolved:-

to instruct the Chief Officer – ACH&SCP to write to Susan Webb, Director of Public Health (NHSG), requesting that she submit a response to the next meeting of the IJB on the following:-

- (1) Why are the vaccination rates in Aberdeen City lower compared to apparent higher delivery levels in other areas, including Aberdeenshire and Moray?;
- (2) Where are the 'cold spots'?
- (3) What is being done to support communication/messaging to address the above?

VALEDICTORY

13. As this was the last meeting of the Committee prior to Graham Gauld's retirement, Councillor Duncan thanked Graham for all the work he had undertaken for the Committee and wished him a long and happy retirement.

The Committee resolved:-

to concur with Councillor Duncan.

- **COUNCILLOR LESLEY DUNBAR, Chairperson.**